



OFFICE OF THE PRINCIPAL,
K. K. S. WOMEN'S COLLEGE, BALASORE
P.O.-Motiganj, Dist.-BALASORE-756003
Ph. No. 06782-262275, e mail id: kks_wc@yahoo.co.in
Website: www.kksgovwc.org

NOTICE

No. 1243

Date: 26.08.22

A joint meeting of the IQAC and NAAC co-ordination committee will be held on 29.08.2022 at 4:00 P.M. in the Conference Room for assessment of progress so far and deliberations on anticipatory preparedness towards the 3rd Cycle Assessment & Accreditation of the college by the NAAC. All the members mentioned under are requested to attend the meeting.

Member IQAC and NAAC Co-ordination Committee

Dr. Subash Ch. Patra, Ex-Principal	<u>27.8.22</u>
Smt. Rashmi Rekha Pati, Ex-Principal	Absent
Smt Binati Panda, Member Alumni	<u>Panda 29/8/22</u>
Smt. Aliva Das, Industrialist.	Absent
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC	<u>Jhansi Jena 27.8.22</u>
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC	<u>Pradosh 27.8.22</u>
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC	<u>Ramanath 27.8.22</u>
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC	<u>Patra 27.8.22</u>
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC	<u>Beuria 27.8.22</u>
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC	<u>Shri Sanjay Kumar Shaw 27.8.22</u>
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC	<u>Sanjibita Das 27.8.22</u>
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC	<u>Jyotirmayee Pradhan 27.8.22</u>
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC	<u>Sabita Das 27.8.22</u>
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC	<u>Tapaswini Mahalik 27.8.22</u>
Smt Niquehat Noor, Asst. Prof. of Botany, Member, IQAC	<u>Niquehat Noor 27.8.22</u>
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC	<u>Archana Pattayat 27.8.22</u>
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC	<u>Manoj Kumar Sethi</u>
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC	<u>Niroj Kumar Sethi</u>
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC	<u>Monalika Rath 27.8.22</u>

The student representatives nominated by IQAC of this college for the session 2022-23 are also requested to attend the meeting.

Miss Bisheshwooree Jena, +3IInd Yr. Botany (H) Student representative, IQAC Bisheshwooree Jena
Miss Tanuja Behera, +3IInd Yr. English (H) Student representative, IQAC Tanuja Behera

S. Sengupta
PRINCIPAL 26.8.2022
KKS Women's College, Balasore

Memo No. 1244 /

Date: 26.08.22

Copy to Staff Common Room Guard File/ Students Notice Board/ External members for information of all concerned.

S. Sengupta
PRINCIPAL 26.8.2022
KKS Women's College, Balasore

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING, 2021-22

KKS Women's College, Balasore

Date: 29.08.22

A meeting of the IQAC was held on 29.08.22 at 4:00 PM. in the Conference Room with the Principal, Dr. Subrata Debangana, in chair.

Proceedings of the Meeting

The members, at the beginning, were briefed about the progress since the previous Annual IQAC meeting proposals, some of which were implemented and some are yet to be implemented.

Activities completed

1. Hard copy of syllabus distributed among students
2. Seminar Library set up in all departments
3. Celebration of Diamond Jubilee
4. AQAR Submitted for 5 years from 2016 to 2021
5. Submission of IIQA complete and payment done.
6. Library automation under process
7. Website redesigned
8. Departmental Alumni groups created

Urgent implementation of pending matters proposed in previous meeting

1. Preparation for academic audit is going on.
2. IQAC is going to conduct a national seminar on the Topic Role of NAAC in the Context of NEP 2020 by the end of September.
3. Preparation of question bank by all the departments as per the pattern prescribed by university will be uploaded in college website

Deliberations on anticipatory preparedness towards the 3rd cycle Assessment & Accreditation by NAAC

Proposals Placed and Approved

- i. Green Audit
- ii. Certificate Courses to be introduced
- iii. Enrolment of students in MOOC (SWAYAM) courses will be encouraged
- iv. Subscription of e-resources
- v. e- payment facilities for students
- vi. Infrastructural development
- vii. Plan for disable friendly class rooms

- viii. Feedback from students, teachers, parents and alumni
- ix. Use of virtual classroom and smart classroom
- x. Participation in Faculty Enrichment Programme
- xi. Student's Participation to be ensured (National & International level)
- xii. Organization of seminars, conferences, workshops and invited lecturers
- xiii. Establishment of Counseling cell
- xiv. To strengthen and activate career counseling cell placement cell
- xv. Preparing students for competitive examination
- xvi. To develop facilities for indoor games and gymnasium
- xvii. Vermi-compost

Suggestions from students and members

1. Revival of NCC
2. Opening of new courses such as Computer Science and Mathematics Honors
3. Enhancement of number of seats in each subject at least 32

Resolutions

- i. Certificate Courses to be introduced

Resolved that- steps will be taken for introduction of certificate courses in spoken language and other soft skills , modalities to be decided. Enrolment of students in MOOC (SWAYAM) courses will be encouraged,

- ii. Opening of new courses such as Computer Science and Mathematics Honors

Resolved that steps will be taken for opening new courses in Computer Science and Mathematics honors.

- iii. Steps taken for Infrastructural development

Resolved that – steps will taken for making the class rooms differently abled friendly

- iv. A Counselling Cell may be opened by the Department of Psychology to sensitize the students

- v. Revival of NCC

Resolved that - steps well be taken for revival of NCC in college.

- vi. Subscription of e-resources

Resolved that - steps well be taken for subscription of e resources for all teachers and students.

The meeting ended with a vote of thanks by Dr. Jyotirmayee Pradhan

IQAC MEETING, 2021-22
KKS Women's College, Balasore

Date: 29.08.22

A meeting of the IQAC was held on 29.08.22 at 4:00 PM. in the Conference Room with the Principal, Dr. Subrata Debangana, in chair.

Proceedings of the Meeting

At the outset as per the agenda, Principal Dr. S Debangana gave welcome address .The members, at the beginning, were briefed about the progress after the previous Annual IQAC meeting, the approved proposals which were implemented and which are yet to be implemented. The IQAC Coordinator Dr. Jhansi Jena presented the activities and initiatives of IQAC in the Academic year 2021 – 2022 till date. Discussions were held on the resolutions taken in the previous meeting and a report of actions taken and there outcome was presented in the meeting. As per the decision of previous meeting hard copy of syllabus was distributed among students, Seminar Library set up in all departments, AQAR was Submitted for 5 years from 2016 to 2021 and Submission of IQA was completed. Payment was done.SSR preparation is pending and it is to be prepared after approval of IQA. Library automation is under process and college Website has been redesigned. Some proposals has been placed and approved by IQAC like Certificate Courses to be introduced and Enrolment of students in MOOC (SWAYAM) courses will be encouraged, Proposals placed to introduce Spoken English as an Add-on course under Self-financing mode with modest course fees so as to avail the service of quality teachers. The same can be extended to Faculties for honing their English speaking skills .The need for subscription of e-resources , e- payment facilities for students was raised, Infrastructural development, Plan for disable friendly class rooms, Collecting feedback from all the stakeholders are some of the ideas shared by the members. Use of virtual classroom and smart classrooms is to be done extensively and establishment of vermin-composting unit in college campus. A Counselling Cell may be opened by the Department of Psychology to sensitize the students about their mental health and hygiene, about emotional matter which drive them to despair and suicide, family issues and other juvenile matter which they fall a victim to. Women specific sensitive matter may be dealt by Lady faculty members and other issues may be dealt by any member of the department irrespective of gender. As a pilot project as proposed by Dr. Subash chandra Patra the most accomplished department of the College may be asked to initiate the practice of joint teaching -- teaching by two teachers in a particular period in the same class with prior consultation, rehearsal and scripting. They must be cordial and compatible with each other. It can be held once a week and two periods may be devoted for the purpose. If the experience succeeds, other departments can follow suit. Dr. Patra also proposed that As per UGC norm collaborative teaching may be thought of as an innovation. The collaborator here is student. The best student of the Honours class may be asked to act as a teacher for some time with the teacher on duty operating as a facilitator for the assigned time. This will be a sort of teacher training program and also can as a step towards Women Empowerment. This can be thought of as an innovation first and if it proves successful it can be practiced by other departments. All the members took part in the discussion and gave suggestions. Students proposed for Enhancement of number of seats in each subject at least 32 and revival of NCC in college for students.

The meeting ended with a vote of thanks by Dr. Jyotirmayee Pradhan.

The meeting was attended by the following Members

Dr. Subash Ch. Patra, Ex-Principal	29.8.22
Smt. Rashmi Rekha Pati, Ex-Principal	absent
Smt. Binati Panda, Member Alumni	D. Panda 29.8.22
Smt. Aliva Das, Industrialist	Absent
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC	Jhansi Jena
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC	Pradosh 29.8.22
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC	R.D. 29/8/22
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC	P. Chandra 29.8.22
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC	Prashanta 29.8.22
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC	S.K. Shaw 29/8/22
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC	S.D. 29.08.22
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC	Jyoti 29/8/22
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC	S.D. 29/8/22
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC	T. Mahalik 29/8/2022
Smt. Niquehat Noor, Asst. Prof. of Botany, Member, IQAC	N. Noor 29.8.22
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC	A. Pattayat 29/8/22
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC	M. Sethi 29.8.22
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC	N. Sethi 29.8.22
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC	M. Rath 29/8/22
Miss Bisheshworee Jena, +3II Ind Yr. Botany (H) Student representative, IQAC	B. Jena
Miss Tanuja Behera, +3II Ind Yr. English (H) Student representative, IQAC	T. Behera 29/8/2022

S. Debnagare
 PRINCIPAL 29.8.2022
 KKS Women's College, Balasore



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NOTICE

No. 1596

Date: 28.9.21

A meeting of the IQAC will be held on 30.09.2021 at 3:00 P.M. in the Conference Room for assessment of progress so far and deliberations on anticipatory preparedness towards the 3rd Cycle Assessment & Accreditation of the college by the NAAC. All the members mentioned under are requested to attend the meeting.

Member IQAC

Dr. Subash Ch. Patra, Ex-Principal	S.C. Patra .29/9/21
Smt. Rashmi Rekha Pati, Ex-Principal	R. Pati R. Pati .29/9/21
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator	Jhansi .29.9.21
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member	R. Dwibedi
Dr. Debasisha Pati, Asst. Prof. of English, Member	Debasisha .29.9.21
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Member	Pradosh .29.9.21
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member	Purna .29.9.21
Shri Sanjay Kumar Saw, Asst. Prof. of Political Science, Member	Sanjay .29/9/21
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member	Sanjibita .29.09.21
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member	Jyotirmayee .29/9/21
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member	Tapaswini
Dr. R.G. Kuila, Asst. Prof. of Odia, Secretary Staff Council	R.G. Kuila .29.9.21
Dr. Prasanta Beuria, Asst. Prof. of Mathematics, OIC, Examination	Prasanta .29.9.21

The student representatives nominated by IQAC of this college for the session 2021-22 are also requested to attend the meeting.

Miss Akankshya Chand, +3IIInd Yr. Zoo (H) Student representative, IQAC Akankshachand .29.09.2021.
Miss Suprava Swain, +3IIInd Yr. Edu. (H) Student representative, IQAC Suprava Swain

S. Debasisha
PRINCIPAL 28.9.2021

KKS Women's College, Balasore

Memo No. 1597(3) /

Date: 28.9.21

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S. Debasisha
28.9.2021

IQAC MEETING, 2021-22
KKS Women's College, Balasore

Date: 30.09.21

A meeting of the IQAC was held on 30.09.21 at 3:00 PM. in the Conference Room with the Principal, Dr. Subrata Debangana, in chair.

PROCEEDINGS OF THE MEETING

The deliberation began with the welcome address of the chairperson. The members were first briefed about the status of the previous proposals placed by the IQAC of which many are yet to be implemented.

Pending matters of previous meeting

1. For AQAR submission, permission for withdrawal of fund from PL account is yet to be accorded.
2. Obtaining hard copy of Syllabus
3. Seminar Library to be set up in all departments

Decisions from previous meeting implemented and under process

1. Library automation
2. National and state level seminar series continues to be organized by different departments

Next, members were briefed about the tasks already undertaken with approval of the Principal's Office, pending an IQAC meeting

1. Students Feed back (online) sought
2. Parents meeting (online) held
3. Organizing Internship course (IIT Kharagpur & KKS Women's College)
4. Conduct of Invited lectures by each department (continuing)
5. Rain water harvesting (completed)
6. Plantation programme (continuing)
7. Students participation in State/National/International level activities promoted
8. More numbers of participation in Faculty enrichment programme taking place

New Proposals Placed for discussion.

1. Nomination of new members to IQAC
2. Preparation of question bank (intensive study based MCQs covering all syllabus)
3. Creation of departmental Alumni groups
4. Conduct of IQAC Seminar in near future
5. Updating of Website
6. Preparation for academic audit

9. Steps taken for Infrastructural development

10. Vermicomposting

Suggestions from student representatives & members

1. Library assessment

2. Arrangement of workshop for launching of Books published by the faculty members through IQAC and the concerned Department

Suggestions given by Dr. Subash Ch. Patra, a member of IQAC

1. Need of revisions in Vision and Mission in college website

2. To make the process of teaching innovative and interactive

3. Academic exchange programme

4. Involvement of people's representative, the local MLA

The meeting ended with a vote of thanks by Shri Sanjay Kumar Shaw.

The meeting was attended by the following Members

Dr. Subash Ch. Patra, Ex-Principal	S.C. Patra 30/9/21
Smt. Rashmi Rekha Pati, Ex-Principal	R. Pati 30/9/21
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator	J. Jena 30.9.21
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member	R. Dwibedi 30.9.21
Dr. Debasisha Pati, Asst. Prof. of English, Member	D. Pati 30.9.21
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Member	Leave
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member	P. Patra 30.9.21
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member	S. Shaw 30/9/21
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member	S. Das 30/9/21
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member	J. Pradhan 30/9/21
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member	Leave
Dr. R.G. Kuila, Asst. Prof. of Odia, Secretary Staff Council	R.G. Kuila 30.9.21
Dr. Prasanta Beuria, Asst. Prof. of Mathematics, OIC, Examination	P. Beuria 30.9.21

The student representatives nominated by IQAC of this college for the session 2021-22 are also requested to attend the meeting.

Miss Akankshya Chand, +3IInd Yr. Zoo (H) Student representative, IQAC Akanksha Chand 30.09.21

Miss Suprava Swain, +3IInd Yr. Edu. (H) Student representative, IQAC Suprava Swain

S. Subingma
PRINCIPAL 30.9.2021
KKS Women's College, Balasore

The IQAC meeting was held on 30.09.21 at 3:00 PM. in the Conference Room with the Principal, Dr. Subrata Debangana, in chair.

Resolutions Adopted

1. Nomination of one member from Governing body: Consequent upon the death of a member, consent of Smt Aliva Das, Industrialist is obtained to add her as a member of the IQAC as the substitute.

One member from Alumni association: Mrs Binati Panda, Principal, Mahila College, Balasore is added as a member to represent the Alumni Association.

2. Immediate and urgent steps will be taken for obtaining hard copies of syllabus for students, if required the Principal will meet Vice Chancellor, F.M. University, Balasore by 30th October, 2021.

3.Regarding set up of the seminar library in all departments, it is resolved that all Heads of the Departments will take necessary steps with immediate effect following measures decided in previous meeting and norms set by the University Academic Audit.

4. Infrastructural development: Resolved that, Shri S.K. Shaw will monitor the road map of Infrastructural development.

5. For College website updating

Resolved that- the steps will be taken for updating of website by consulting with the expert website designer and the account bursar along with officers in charge, website, will decide regarding the official procedure for the above.

6. All other Suggestions of the members to be taken care of

The meeting ended with a vote of thanks by Shri Sanjay Kumar Shaw.
The meeting was attended by the following Members

Dr. Subash Ch. Patra, Ex-Principal	S. C. Patra 30.9.21
Smt. Rashmi Rekha Pati, Ex-Principal	R. Pati. 29/9/21
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator	J Jena 30.9.21
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member	R Dwibedi 30.9.21
Dr. Debasisha Pati, Asst. Prof. of English, Member	D Pati 30.9.21
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Member	
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member	P Patra 30.9.21
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member	S Sanjay 30/9/21

Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member	<i>S Das</i> 30.09.21
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member	<i>J Pradhan</i> 30.09.21
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member	
Dr. R.G. Kuila, Asst. Prof. of Odia, Secretary Staff Council	<i>R.G. Kuila</i> 30.9.21
Dr. Prasanta Beuria, Asst. Prof. of Mathematics, OIC Examination	<i>P Beuria</i> 30.9.21

The student representatives nominated by IQAC of this college for the session 2021-22 are also requested to attend the meeting.

Miss Akanksha Chand, +3IInd Yr. Zoo (H) Student representative, IQAC *Akanksha Chand*
30.09.2021
Miss Suprava Swain, +3IInd Yr. Edu. (H) Student representative, IQAC *Suprava Swain*

S. Debnath
PRINCIPAL 30.9.2021
KKS Women's College, Balasore